

FILED FOR RECORD
IN MY OFFICE
AT 3:00 O'CLOCK P M

JUL 09 2020

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

State of Texas
County of Panola

On this 23rd day of June, 2020, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that there are some problems at the Sammy Brown Library building that he and Maintenance Supervisor Tommy Earle are working to solve, and that the City of Carthage has agreed to coordinate with the County in a local agreement to build and maintain a parking lot at the soccer fields.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record an increase in salary to \$18.82 per hour for Billy Stutes, an Operator with the Panola County Road and Bridge Department, Precinct #1, effective July 6, 2020.
- b. To record the appointment of David Gray as a Reserve Deputy for the Panola County Sheriff's Department effective June 16, 2020.
- c. To record an increase in salary to \$53,000.00 per year for Criminal Investigator Lieutenant Sarah Fields with the Panola County Sheriff's Department effective June 20, 2020.
- d. To record the employment of Beverly Hazelwood as a Justice Court Clerk with the Panola County Justice of the Peace Offices, Precincts #1, #2, #3 and #4 (pending physical and drug test) effective June 22, 2020 at the rate of \$13.50 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Rockcliff Energy Management LLC to place 10" lines within the right-of-way of County Roads #329, #331, #332, #334 and #335.
- b. To approve and record a request by Rockcliff Energy Operating LLC to place 6" lines within the right-of-way of County Roads #3224, #331 and #3311.
- c. To accept and record a donation of road base, 3 X 5 Glaucanite delivered, valued at \$53,729.08 from Rockcliff Energy for use by Panola County Road and Bridge Department, Precinct #3 on County Road #3111.
- d. To accept and record a donation of \$1,500.00 from Car-Tex Transport for use by the Panola County Road and Bridge Department, Precinct #3, on County Road #301.

MISCELLANEOUS

- a. To accept and record analysis of the GASB Liability Related to Post-Retiree Health Benefits for Panola County as of December 31, 2019.
- b. To approve and record 2020 Budget Amendment No. 13.

- c. To record fiscal year 2021 Compensation Orders for County Auditor, Assistant County Auditors and Panola County 123rd District Court Reporter.
- d. To approve and record Panola County Investment Report for 1st Quarter Fiscal Year 2020.
- e. To record Panola County Sheriff's State Forfeiture Budget Amendment #1 for Fiscal Year 2020.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County District Clerk Lindsey Smith.

Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. The Court received the County Auditor's Comprehensive Annual Financial Report, and Morgan LaGrone, CPA presented the Financial Audit of Panola County for Fiscal Year 2019.
- 8. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish notice of the acceptance of the 2019 Annual Financial and Compliance Audit for Fiscal Year 2019 by applicable laws. The motion carried unanimously. SEE NOTICE ATTACHED.
- 9. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to table until a future meeting a decision on adoption of an order granting applicable exemption on independent audit per Texas Local Government Code 262.024

for Panola County Financial Audit for fiscal year 2020 and approval/disapproval of an engagement letter with an audit firm. The motion carried unanimously.

10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2020-03 closing a portion (1,852 feet) of Panola County Road #410. The motion carried unanimously. SEE ORDER ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to un-declare a 2012 Ford F-750 Dump Truck, unit #1303, VIN 3FRXF7FE3CV198855 as surplus property and putting it back into service. The motion carried unanimously. SEE INFORMATION ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to rent a Bomag RS360 Reclaimer beginning approximately July 6, 2020 from Waukesha—Pearce Industries LLC for \$12,000 per month at 176 hours for the Panola County Road and Bridge Department, Precincts #3 and #4. The motion carried unanimously. SEE INFORMATION ATTACHED.
13. Commissioner David A. Cole moved and Commissioner Ronnie LaGrone seconded the motion to approve a customer service agreement between UniFirst and Panola County for rugs for the Panola County Road and Bridge Department. The motion carried unanimously. SEE AGREEMENT ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to advertise for sealed bids on 1.270 acres also known as Block 258, Lots 9, 10, 11, 12, 13 and 14 of the Town House Subdivision in the City of Carthage, addressed as 522 W. College, Carthage, Texas 75633 along with improvements and surplus property and to authorize the County Judge to advertise. The County shall reserve the right to refuse any or all bids. Sealed bids along with instructions for bidding can be obtained in the County Judge's Office, 110 S. Sycamore, Room 216-A, Courthouse, Carthage, Texas 75633 or the Panola County Maintenance Superintendent's Office, 110 S. Sycamore, Room 106, Courthouse, Carthage, Texas 75633. Sealed bids to be opened at a regular meeting of the Panola County Commissioners' Court scheduled for Tuesday, July 21, 2020 at 1:30 PM. The motion carried unanimously. SEE INVITATION TO BID ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to declare the following miscellaneous items as surplus property: thirty-five (35) rolling chairs; one (1) square table; thirty-one (31) green chairs; six (6) 8' X 2 ½' computer desks; two hundred seventy-nine (279) assorted books with small bag maps; electronic assortment; two (2) couches; ten (10) non-rolling chairs; six (6) folding tables; two (2) standing voting booths; one (1) shelf; two (2) desk mats; two (2) display cases; one (1) long shelf; three (3) computer desks; five (5) wooden tables; five (5) wooden doors; two (2) rolling doors; two (2) half doors; eight (8) rolling tables; twelve (12) filing cabinets;

thirty-four (34) desks; zip lock folder sleeves, poster sized, 4 boxes approx. 350; twenty – six (26) folding chairs; twenty-seven (27) pieces of glass; three (3) tables; nine (9) shelves; one (1) cabinet; two (2) rolling chairs; two (2) tables; one (1) cabinet with drawers; one (1) cabinet with shelves; one (1) cabinet with drawers; two (2) chairs; one (1) 4 X 4 table; one (1) 36 file drawer cabinet; one (1) 18 file drawer cabinet; five (5) desks with credenzas; one (1) mobile file cabinet; two (2) shelves; one (1) 4 X 4 peg board; one (1) corner desk; fifty-six (56) 8’ light bulbs; twenty-five (25) pieces of wood; two (2) coat racks; two (2) vacuum cleaners; rolling table; mini file cabinet; three (3) lamps; four (4) chairs; one (1) book shelf; and one (1) letter holder. The motion carried unanimously. SEE INFORMATION AND LIST OF LOTS ATTACHED.

- 16. The Court entered executive session at 1:52 PM, and reconvened at 3:10 PM.
- 17. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to approve time sheets for the Voter Registration department and Commissioner Craig M. Lawless to approve the Airport Manager time sheets.

The meeting adjourned at 3:13 PM.

Dated this 23rd day of June, 2020.



LeeAnn Jones, County Judge, Panola County, Texas

7-7-20

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court’s authorized proceedings for June 23, 2020.



Bobbie Davis, County Clerk



7/7/20

Date